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| Application Form  Advanced Training Workshop in Results Measurement for PSD  Bangkok, 18th-22nd November 2019  Please fill out this form and send it a.s.a.p. to [holm@miehlbradt.com](mailto:holm@miehlbradt.com) .  Applications close on 1 October 2019.  Please note that to attend this workshop, you must have at least two years of practical experience applying the DCED Results Measurement Standard.  There are partial scholarships available, which will be awarded on a competitive basis. The guidelines for the scholarships will be provided together with the letter of acceptance. In case you wish to apply for a scholarship, you need to return this application form **by 31st July 2019.**  Note that text boxes will expand as you type where necessary. |

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| **Personal data** |

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**Surname**

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**First Name**

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**Sex Year of Birth**

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**Nationality**

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**City and Country of Residence**

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**Employer**

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**Your Position**

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**Email address at which you can be reached**

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**Telephone number at which you can be reached**

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| **Sponsor (Contact Details for Invoice)** |

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**Name of Organization**

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**Person responsible**

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**Address**

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**Postal Code and City**

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**Country**

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| **Experience in Results Measurement PSD (please attach your CV)** |

**Please tell us in detail what you currently do in results measurement for private sector development. Include years in your current position, the type of program(s) you work with, functions performed, an explanation of the results measurement system(s) you work with and how the work relates to the DCED Results Measurement Standard.**

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**Please describe your past experience in results measurement for private sector development: total years worked in results measurement for private sector development, previous positions and/or assignments and a summary of your functions in those.**

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**Please list a reference familiar with your work in results measurement for private sector development. Include name, position, organization and email address.**

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| **Expectations** |

**Why are you interested in participating in the workshop? What do you expect to get out of it?**

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**How do you expect to apply what you will learn during the workshop in your work?**

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| **Where did you learn about this workshop?** |
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| **Will you apply for a scholarship? -> If yes, then this form is due no later than 31 July.** |
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| **Will you withdraw your application in case you are not granted a scholarship?** |
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NB: Your responses regarding a scholarship will not affect your acceptance to the course

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| **Signatures** |

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**Date and Place Date and Place**

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**Signature of Applicant Signature of Sponsor**

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| **Registration and Payment** |

1. Your application will be reviewed and you will be notified on the next acceptance date. These are: 1st May, 15th June, 1st August, 15th September and 15th October. If we determine that the workshop is not appropriate for you, we will recommend a more suitable course.
2. If you are accepted to the workshop, you will receive a letter of acceptance and the scholarship guidelines (if you intend to apply for a scholarship).
3. The workshop fee is EUR2,250 per person. Invoices for those not applying for a scholarship will be sent with your letter of acceptance. Invoices should be paid within two weeks to secure your place. **All bank charges are paid by you**.
4. If the invoice is to be addressed to a firm/person in New Zealand, the workshop fee will be converted into NZD at the date of the invoice and 15% GST will be added. Outside of New Zealand, the fee is in EUR and GST is not applicable.
5. If you withdraw after application and acceptance, the cancellation policy includes a 50% refund until 1st September 2019 and a 25% refund until 1st October 2019; no refunds after 1st October 2019.
6. If you have indicated that you will apply for a scholarship, you will receive your invoice after the awarding of the scholarships in early September. You are free to cancel your participation without any costs in case you are not granted a scholarship within 7 days after being notified, thereafter the cancellation terms above apply. Reference is made to the Scholarships Guidelines.
7. The organizers are not liable for any loss incurred (such as flights, accommodation, etc.) in case the workshop does not proceed as planned due to external unforeseen circumstances. If such events occur, refunds of workshop fees (only) shall be subject to evaluating the costs made to date by the organizers, and considering the options of postponing or relocating the course to other venues.
8. The participant is responsible for making his or her own arrangements for travel and accommodation after being accepted to the workshop and being notified that the workshop will take place as scheduled (latest, 1st October 2019).
9. For further questions, contact [Holm Miehlbradt](mailto:holm@miehlbradt.com) at [holm@miehlbradt.com](mailto:holm@miehlbradt.com).